**BQA Fellowships**

**Curriculum Vitae**

*Your academic curriculum vitae serves to present your personal profile. It helps BQA Fellowship’s selection committee in conducting their review and evaluation of your academic achievements and qualifications. Please use this template and note that the CV must not exceed four pages. The font should not be smaller than Arial 11 point, with line spacing no less than 1.2. A photograph must not be attached to the curriculum vitae. Please name the document CV\_PubList\_<person’s last name>. The text in grey provides you with information when preparing your CV.* ***Please remove these texts completely after filling in the CV.***

**Personal Data** *in a table form only*

|  |  |
| --- | --- |
| First name(s) |  |
| Surname |  |
| Nationality |  |
| Current position |  |
| Current institution(s)/site(s), country |  |
| Email |  |

**Qualifications and Career** *mixture of table/free text*

*Please list the stages of your (academic) career. Please indicate the institution and duration in each case.*

|  |  |
| --- | --- |
| **Stages** | **Periods and Details** |
| Bachelor | *Duration (start/end), subject, institution(s), country* |
| Master | *Duration (start/end), supervisors/mentors, subject, institution(s), country* |
| Further qualifications and activities relevant to the application | *Qualification and activities relevant to the qualification profile should be listed chronologically (the most recent at the beginning), indicating period, stage/position and institution,* *e.g. other activities at universities/non-university institutions, activities in industrial research, activities in other sectors, start-ups, voluntary activities, etc.* |

**Supplementary Career Information** *optional; free text*

*You may* ***voluntarily*** *enter supplementary information relating to your career or special personal circumstances if you feel that this information may be relevant to the appropriate review and evaluation of your academic achievements. Examples of special personal circumstances or delays that can be recognized include periods of absence due to childcare responsibilities, maternity leave, parenting or child-rearing periods, chronic/long-term illness, a disability or particular family obligations. Time delays in an academic career may also be indicated, e.g. for persons who are the first in their families to pursue an academic career (“first-generation academics”), for various compulsory and voluntary services, language acquisition, migration or integration phases, displacement or asylum procedures.* ***Please do not mention any information about third parties, or as little as possible.***

*This allows such things as* ***biographical peculiarities or unavoidable delays (of at least 2-3 months per year)*** *in your academic career to be appropriately taken into account in your favor as part of the review and comparative assessment.*

**Scientific Results***Part A required, Part B optional; free text*

1. *Please indicate here your published scientific results, articles in peer-reviewed journals, peer-reviewed contributions to conferences or anthology volumes, and book publications*
2. *Here you can cite any other form of published research results. This might include non-peer-reviewed articles on preprint servers and contributions to conferences or anthology volumes, data sets, software packages, patents applied for and granted, blog contributions, infrastructures or transfer. You may also indicate other forms of academic output here, such as contributions to the (technical) infrastructure of an academic community (including in an international context) and contributions to science communication.* ***This second category is restricted to a maximum of ten items.***

**Academic Distinctions** *optional, free text*

*Here you can enter details of any distinctions or awards you have won. This also includes invitations or appointments to prominent bodies or academies.*

**Data protection and consent to the processing of optional data**

If you provide voluntary information (marked as optional) in this CV, your consent is required. Please confirm your consent by checking the box below.

[ ] **I expressly consent to the processing of the voluntary (optional) information.** This also includes forwarding my data to selection committee members